

Communication Plan



Name:

Stakeholder Group	Purpose of Communication (desired outcome)	Form of Communication	Person(s) Responsible	Frequency
Partner organization				
State level contact				
District/local level contact				
Board of Education				
Local Education Agency				
School Faculty/Staff				
Family and/or Family Groups				
Community Partners				

SWIFT Center produced this document under U.S. Department of Education, Office of Special Education Programs Grant No. H326Y120005. OSEP Project Officers Grace Zamora Durán and Tina Diamond served as the project officers. The views expressed herein do not necessarily represent the positions or policies of the Department of Education. No official endorsement by the U.S. Department of Education of any product, commodity, service or enterprise mentioned in this publication is intended or should be inferred. This product is public domain. Authorization to reproduce it in whole or in part is granted. While permission to reprint this publication is not necessary, the citation should be: SWIFT Center. (2016). SWIFT Communication Plan. Lawrence, KS: Author.